





## DEFINITIONS

In this circular, unless the context otherwise requires, the following terms shall have the following meanings:

AM		bank of the Company	be named and led on	
		2021		
AS	"	domestic by the Company	in nominal value of	
		M1		
		and all foreign	US	HK\$
				to the
Board		Board of Directors	of the Company	
Company		S	the Bank of China Co., Ltd. (	9 Nov 2018 «
		public limited liability	company incorporated in the	
		People's Republic of China	with registered office at	
		Level 23, 23/F, 239	Admiralty	Circle, Hong Kong
		and	the	Company
		Board of Directors	of the	Company
D	"	Director	of the Company	
Group		Company and its	subsidiaries	
HK	dollar	Hong Kong	and	the
				Company
Hong Kong	ong	Hong Kong	ong	the
				Company
HS	"	shareholding in the	Company	
		nominal value of	M1	
		Hong Kong	and	the
				Company
HS	"	the	Company	
Listed		at 23, 2021, being the	date of the	
		admission of the	Company's	
		shares to the	Stock Exchange	
Listed		the	Company	
Ninety Nine		the	Company	
R		the	Company	

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## DEFINITIONS

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M	Rmbf	Rmbf	H f	a of R
S	h "	ordina	h in h	h of h
S	h d h "	h d h of h	h	h
S	h h S	h S	h k E h g	h h S - Ç N k E h g )
S	h k E h g	h S	h k E h g	h of h
HongK E h g	ong S	h k	h k	h of h
S	h h "	h h of h	h h	h h
S	h h h	h h h of h	h h h	h h h



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## LETTER FROM THE BOARD

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### 1. INTRODUCTION

The proposed policy (including the information table) is submitted to you for your consideration on the following matters proposed to the AGM:

The following matters are proposed to approve:

- (1) The 2023 Work Report of the Board of Directors
- (2) The 2023 Work Report of the Management
- (3) The 2023 Annual Report of the Company and the 2023 Annual Report of the Company's Environmental, Social and Governance Report
- (4) The 2023 Final Financial Report
- (5) The 2023 Dividend Policy
- (6) The 2023 Share Repurchase Plan (2024-2026)
- (7) The re-appointment of the independent non-executive directors

The following matters are proposed to approve:

- (8) The proposed amendments to the Articles of Association
- (9) The proposed amendments to the Memorandum of Association

### 2. MATTERS TO BE CONSIDERED AT THE ANNUAL GENERAL MEETING

#### i. 2023 Work Report of the Board of Directors

The 2023 Work Report of the Board of Directors is available on the website of the Company at <http://www.hongkongair.com> and the 2023 Work Report of the Board of Directors is available on the website of the Company at <http://www.hongkongair.com>.

The Board has considered and approved the 2023 Work Report of the Board of Directors on 28 March 2024 and is proposing to the AGM to consider and approve the 2023 Work Report of the Board of Directors.

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LETTER FROM THE BOARD

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ii. 2023 Work Report of the Supervisory Committee

Per the 2023 Work Report of the Supervisory Committee held on 18th March 2024, and proposed to the Board for its approval.

The Board has considered and approved the 2023 Work Report of the Supervisory Committee held on 18th March 2024, and proposed to the Board for its approval.

iii. 2023 Annual Report and its Summary, H Shares Results Announcement, H Shares 2023 Annual Report, 2023 Corporate Governance Report and 2023 Environmental, Social and Governance Report

Per the 2023 Annual Report of the Company held on 18th March 2024, and proposed to the Board for its approval.

Per the H Shares Results Announcement, H Shares 2023 Annual Report, 2023 Corporate Governance Report and 2023 Environmental, Social and Governance Report held on 18th March 2024, and proposed to the Board for its approval.

The Board has considered and approved the 2023 Annual Report and its Summary, H Shares Results Announcement, H Shares 2023 Annual Report, 2023 Corporate Governance Report and 2023 Environmental, Social and Governance Report held on 18th March 2024, and proposed to the Board for its approval.

iv. 2023 Final Financial Report

Per the 2023 Final Financial Report of the Company held on 18th March 2024, and proposed to the Board for its approval.

The Board has considered and approved the 2023 Final Financial Report of the Company held on 18th March 2024, and proposed to the Board for its approval.

v. The 2023 Profit Distribution Proposal

According to the 2023 Profit Distribution Proposal of the Company held on 18th March 2024, and proposed to the Board for its approval.

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LETTER FROM THE BOARD

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vi. Purchase of Wealth Management Products and Cash Flow Management Using Internal Funds

The Board has considered and approved the proposal of the Board on 18 May 2024 and is proposed to be implemented on 18 May 2024.

The Board has considered and approved the proposal of the Board on 18 May 2024 and is proposed to be implemented on 18 May 2024.

vii. Application for Credit Line and Providing Guarantee to Certain Banks for 2024

The Board has considered and approved the proposal of the Board on 18 May 2024 and is proposed to be implemented on 18 May 2024.

The Board has considered and approved the proposal of the Board on 18 May 2024 and is proposed to be implemented on 18 May 2024.

viii. The Shareholders' Return Plan for the Next Three Years (2024-2026)

The Board has considered and approved the proposal of the Board on 18 May 2024 and is proposed to be implemented on 18 May 2024.

The Board has considered and approved the proposal of the Board on 18 May 2024 and is proposed to be implemented on 18 May 2024.

ix. Re-appointment of auditors of the Company

The Board has considered and approved the proposal of the Board on 18 May 2024 and is proposed to be implemented on 18 May 2024.

The Board has considered and approved the proposal of the Board on 18 May 2024 and is proposed to be implemented on 18 May 2024.



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LETTER FROM THE BOARD

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3. ANNUAL GENERAL MEETING AND CLOSURE OF REGISTER OF MEMBERS OF H SHARES

Notice of the Annual General Meeting of the Company is hereby given to the holders of H Shares of the Company to attend the Annual General Meeting of the Company to be held on 8th September 2024 at 10:00 a.m. at the Grand Hyatt Hotel, 11th Floor, 1111 Avenue of the Stars, Hong Kong. The meeting will be held in English. The agenda of the meeting is as follows:

For the purpose of the meeting, the Company will be holding a poll to elect the directors and to approve the financial statements and the dividend for the year ended 31st December 2023. The meeting will be held in English. The agenda of the meeting is as follows:

The financial statements of the Company for the year ended 31st December 2023, together with the auditors' report thereon, will be laid before the meeting. The meeting will be held in English. The agenda of the meeting is as follows:

4. VOTING BY POLL

At the meeting, the directors will be asked to put the proposed resolutions to the vote by poll. The meeting will be held in English. The agenda of the meeting is as follows:

5. RECOMMENDATION

The Board recommends that the shareholders of the Company should vote in favour of the proposed resolutions at the meeting. The meeting will be held in English. The agenda of the meeting is as follows:

By order of the Board  
Shen hen Hepalink Pharmaceutical Group Co., Ltd.  
Li Li  
Chairman

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NOTICE OF THE 2023 ANNUAL GENERAL MEETING

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SHENZHEN HEPALINK PHARMACEUTICAL GROUP CO., LTD.  
（A joint stock company incorporated in the People's Republic of China with limited liability）  
（Stock code: 9989）

**NOTICE OF THE 2023 ANNUAL GENERAL MEETING**

NOTICE IS HEREBY GIVEN that the 2023 Annual General Meeting (AGM) of Shenzhen Hepalink Pharmaceutical Group Co., Ltd. (the Company) will be held at 2:00 p.m. on Wednesday, May 2, 2024 at Ballroom 2/F, LHD Hotel, 301 Zhongyuan Road, Nanshan District, Shenzhen, Guangdong Province, P.R. China for the purpose of discussing and approving the financial statements for the year ended December 31, 2023, and other matters as set out in the attached agenda. The meeting will be held in person and by video conference.

**ORDINARY RESOLUTIONS**

To consider and approve the financial statements for the year ended December 31, 2023.

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# NOTICE OF THE 2023 ANNUAL GENERAL MEETING

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## ORDINARY RESOLUTIONS

To consider and approve the following resolutions by a non-voting

8. That the directors be authorized to pay dividends for the year ended 31st December 2023; and

9. That the directors be authorized to pay

By order of Board  
Shen hen Hepalink Pharmaceutical Group Co., Ltd.  
Li Li  
Chairman

S  
At 30, 2024

Notes:

1. The Board of Directors of the Company has resolved to pay a dividend of HK\$1.00 per share for the year ended 31st December 2023. The dividend is payable to the shareholders of the Company as at the record date of 31st December 2023. The dividend is payable to the shareholders of the Company as at the record date of 31st December 2023.

The Board of Directors of the Company has resolved to pay a dividend of HK\$1.00 per share for the year ended 31st December 2023.

2. The Board of Directors of the Company has resolved to pay a dividend of HK\$1.00 per share for the year ended 31st December 2023.

3. The Board of Directors of the Company has resolved to pay a dividend of HK\$1.00 per share for the year ended 31st December 2023.

4. In order to be eligible to receive the dividend, the shareholders of the Company must be registered as shareholders of the Company as at the record date of 31st December 2023.

5. The Board of Directors of the Company has resolved to pay a dividend of HK\$1.00 per share for the year ended 31st December 2023.

6. The Board of Directors of the Company has resolved to pay a dividend of HK\$1.00 per share for the year ended 31st December 2023.

7. All voting shall be conducted by poll.

8. The Board of Directors of the Company has resolved to pay a dividend of HK\$1.00 per share for the year ended 31st December 2023.